

# Scrutiny Board (Citizens and Communities) Work Schedule for 2016/2017 Municipal Year

Appendix 1

Area of review	Schedule of meetings/visits during 2016/17		
	June	July	August
<b>Development of a revised Council Tax Support Scheme</b>		Initial briefing and agreeing terms of reference. SB 25/07/16 @ 10 am	
<b>Safeguarding issues linked to the night time economy.</b>			
<b>Reducing repeat customer contacts</b>			
<b>Briefings</b>	Scrutiny Board Terms of Reference and Sources of Work SB 27/06/16 @ 10 am		
<b>Recommendation Tracking</b>		Universal Credit SB 25/07/16 @ 10 am	
<b>Performance Monitoring</b>			

Key: SB – Scrutiny Board (Citizens and Communities) Meeting

WG – Working Group Meeting

## Scrutiny Board (Citizens and Communities) Work Schedule for 2016/2017 Municipal Year

Areas of review	Schedule of meetings/visits during 2016/17		
	September	October	November
<b>Development of a revised Council Tax Support Scheme</b>	Session 2 on the inquiry WG – 19/09/16 @ 1.30 pm  Session 3 of the inquiry WG – 28/09/16 @ 1 pm	Session 4 of the inquiry WG – 4/10/16 @ 10 am  Session 5 of the inquiry WG – 18/10/16 @ 1.30 pm	Agree final report SB 07/11/16 @ 10 am
<b>Safeguarding issues linked to the night time economy.</b>		Overview of actions taken within Taxi and Private Hire Licensing and Entertainment Licensing. SB 10/10/16 @ 10 am	
<b>Reducing repeat customer contacts</b>		Scoping terms of reference WG – 6/10/16 @ 2pm	Agree terms of reference and introductory session SB 7/11/16 @ 10 am
<b>Briefings</b>	Future changes to the Leeds Advice Consortium. SB 12/09/16 @ 10 am		The roll out of Community Hubs SB 7/11/16 @ 10 am
<b>Budget &amp; Policy Framework/pre-decision Scrutiny</b>			
<b>Recommendation Tracking</b>	Migration in Leeds SB 12/09/16 @ 10 am  Development of Community Committees SB 12/09/16 @ 10 am	Development of Community Hubs SB 10/10/16 @ 10 am	
<b>Performance Monitoring</b>	Performance Update SB 12/09/16 @ 10 am		

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## Scrutiny Board (Citizens and Communities) Work Schedule for 2016/2017 Municipal Year

Area of review	Schedule of meetings/visits during 2016/17		
	December	January	February
<b>Reducing repeat customer contacts</b>	Session 2 of the inquiry WG 05/12/16 @ 9.30 am		Session 3 of the inquiry WG 08/02/17 @ 9.30 am  Session 4 of the inquiry WG 21/02/17 @ 12.30 pm
<b>Briefings</b>			Welfare Reforms – Update SB 13/02/17 @ 10 am
<b>Budget &amp; Policy Framework/pre-decision Scrutiny</b>		Financial Health Monitoring SB 09/01/17 @ 10 am  2017/18 Initial Budget Proposals SB 09/01/17 @ 10 am	
<b>Recommendation Tracking</b>			Universal Credit SB 13/02/17 @ 10 am  Revised Council Tax Support Scheme SB 13/02/17 @ 10 am
<b>Performance Monitoring</b>		Performance Update SB 09/01/17 @ 10 am	

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## Scrutiny Board (Citizens and Communities) Work Schedule for 2016/2017 Municipal Year

Area of review	Schedule of meetings/visits during 2016/17		
	March	April	May
<b>Reducing repeat customer contacts</b>		Agree final report SB 10/04/17 @ 10 am	
<b>Briefings</b>	Phase 3 of the Community Hub programme. SB 13/3/17 @ 10 am		
<b>Budget &amp; Policy Framework/pre-decision Scrutiny</b>			
<b>Recommendation Tracking</b>	Migration in Leeds SB 13/3/17 @ 10 am  Development of Community Hubs SB 13/3/17 @ 10 am	Development of Community Committees SB 10/04/17 @ 10 am	
<b>Performance Monitoring</b>			

Key: SB – Scrutiny Board (Citizens and Communities) Meeting

WG – Working Group Meeting